



TIPS BEFORE YOU MOVE!


FASTIGHETSÄGARNA

ADVICE & TIPS FROM
THE SWEDISH PROPERTY FEDERATION



There is a lot to take care of when you move out! This brochure will give you some tips on how to make sure your move is simple and straightforward for everyone concerned.

TIPS AND ADVICE BEFORE THE MOVE!

GENERAL

- ▶ The whole apartment must be thoroughly cleaned when you leave it. Don't forget the balcony and storage area!
- ▶ You should preferably use eco-labelled detergents. Use the right amount of detergent.
- ▶ Avoid the use of detergents containing abrasive agents or steel wool on polished surfaces - it spoils and scratches them!
- ▶ All keys must be handed in to the landlord or given to the next tenant no later than 12.00 on the moving day agreed between you and your landlord. This applies, for example, to keys to the laundry room booking board, bicycle and trailer storage areas and any mailboxes.
- ▶ Remember that you are required to show the apartment to future tenants. This applies even if you are sub-letting the apartment and if the

apartment must be shown on more than one occasion.

INSPECTION

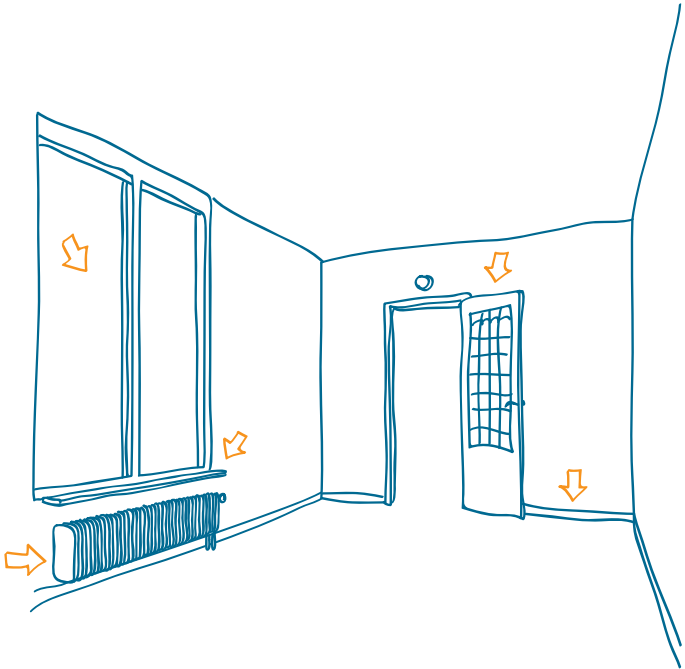
The landlord normally carries out an inspection when the apartment is empty. The inspection is carried out to assess the state of the apartment and to make sure it has been thoroughly cleaned.

REPAIR DAMAGE

If you want to repair something before you move out – such as damage to wallpaper, rawl plug holes or grease stains – it's a good idea to do it before the inspection. If you haven't repaired any damage and wear and tear that you are responsible for before moving out, the landlord can demand financial compensation for the cost of returning the apartment to a satisfactory state.

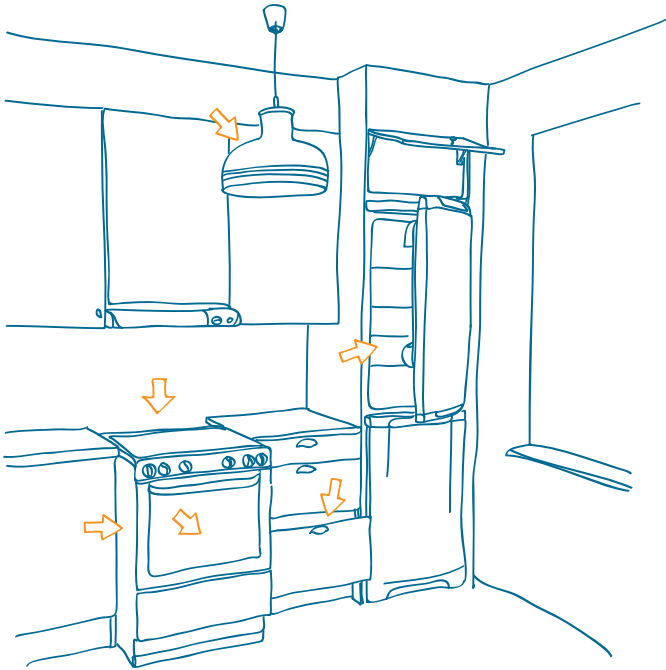
□ CHECKLISTS

Here you will find checklists for the cleaning. The pictures illustrate things that are easy to forget, but that must be clean. The checklists are just to serve as a reminder – not as a complete list of what must be cleaned. The whole apartment must be clean!



► Rooms

- Wipe all wardrobes on the inside and the outside. Remember the top edge of the wardrobe doors!
- Don't forget to clean the shelves and the drawers.
- Clean radiators, including behind them.
- Wipe paintwork such as window frames and skirting boards.
- Wipe the doors. Don't forget the upper edges!
- Open up the windows and clean both sides of each pane.
- Wipe the windowsills and the outside of the window.
- Remove any carpeting that you laid yourself. Any carpeting tape must also be removed!



► Kitchen

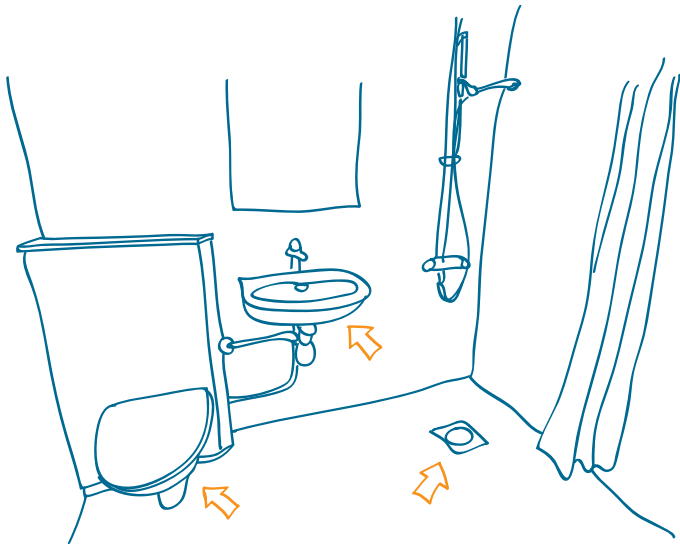
- Wipe all cabinets on the inside and the outside. Don't forget the top edges of the cabinet doors!
- Clean the extractor fan and vents both inside and outside. Remember to clean the fan filters!
- Pull the cooker out and clean the back and the sides of the cooker. The sides of the cabinets next to the cooker and the floor must also be clean.
- Clean the edges of the cooking rings.
- Clean inside the oven. There are special detergents for that.
- Fridges and freezers must be cleaned, defrosted and aired

(leave the doors open). Don't forget to clean the upper cabinets!

- Don't forget the chopping board. Both the top surface and the underside of the board must be cleaned.
- Take down the lampshade and wash it.

► Utility room

- Wipe all cabinets on the inside and the outside. Don't forget the top edges of the cabinet doors!
- Clean the drying cabinet on the inside and the outside.
- Clean the floor drain.



► Bathroom and WC

- Wipe all cabinets on the inside and the outside. Don't forget the top edges of the cabinet doors!
- Clean the toilet – including in "the bend" and on the outside.
- Clean the wash basin. Don't forget underneath the basin!
- Clear the floor drain and clean behind and under the bathtub!

► Apartment door

- Clean around locks and any letterbox.
- Clean the frames and the top edge of the door.

► Balcony

- Take your window boxes and decking with you when you leave.

- Sweep and clean.
- Wipe the balcony railing.

► Storage area

- Clean out the storage area and leave it unlocked.

► Any mailboxes

- Make sure the mailbox is empty and dried out

► Bicycle rooms/prams

- Take your bicycles and prams with you when you leave.

USEFUL WEBSITES

www.adressandring.se
www.skatteverket.se/privat/folkbokforing/flytta





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